

# NCVEC QUICK-FORM 605 APPLICATION FOR AMATEUR OPERATOR/PRIMARY STATION LICENSE

SECTION 1 - TO BE COMPLETED BY APPLICANT				
PRINT LAST NAME	SUFFIX	FIRST NAME	INITIAL	STATION CALL SIGN OF APPLICANT (IF ANY)
MAILING ADDRESS (Number and Street or P.O. Box)			SOCIAL SECURITY NO. - SSN (or FCC Registration No. - FRN)	
CITY		STATE CODE	ZIP CODE (5 or 9 Numbers)	E-MAIL ADDRESS (OPTIONAL)
DAYTIME TELEPHONE NUMBER (Include Area Code) OPTIONAL		FAX NUMBER (Include Area Code) OPTIONAL		ENTITY NAME (IF CLUB, MILITARY RECREATION, RACES)
Type of Applicant: <input type="checkbox"/> Individual <input type="checkbox"/> Amateur Club <input type="checkbox"/> Military Recreation <input type="checkbox"/> RACES (Modify Only)				CLUB, MILITARY RECREATION, OR RACES CALL SIGN
<b>I HEREBY APPLY FOR</b> (Make an X in the appropriate box(es))				SIGNATURE OF RESPONSIBLE CLUB OFFICIAL *

\* NOTE: MAY NOT BE THE SAME AS APPLICANT

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|--|---|
| <input type="checkbox"/> <b>EXAMINATION</b> for a <b>new</b> license grant<br><input type="checkbox"/> <b>EXAMINATION</b> for <b>upgrade</b> of my license class<br><input type="checkbox"/> <b>CHANGE</b> my <b>name</b> on my license to my new name<br>Former Name: _____<br><span style="font-size: x-small; margin-left: 20px;">(Last name) (Suffix) (First name) (MI)</span> | <input type="checkbox"/> <b>CHANGE</b> my mailing address to <b>above</b> address<br><input type="checkbox"/> <b>CHANGE</b> my station <b>call sign</b> systematically<br>Applicant's Initials: _____<br><input type="checkbox"/> <b>RENEWAL</b> of my license grant. |
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Do you have another license application on file with the FCC which has not been acted upon?	PURPOSE OF OTHER APPLICATION	PENDING FILE NUMBER (FOR VEC USE ONLY)
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**I certify that:**

- I waive any claim to the use of any particular frequency regardless of prior use by license or otherwise;
- All statements and attachments are true, complete and correct to the best of my knowledge and belief and are made in good faith;
- I am not a representative of a foreign government;
- The construction of my station will NOT be an action which is likely to have a significant environmental effect (See 47 CFR Sections 1.301-1.319 and Section 97.13(a));
- I have read and WILL COMPLY with Section 97.13(c) of the Commission's Rules regarding RADIOFREQUENCY (RF) RADIATION SAFETY and the amateur service section of OST/OET Bulletin Number 65.

<b>Signature of applicant</b> (Do not print, type, or stamp. Must match applicant's name above.)
<span style="font-size: 2em; font-weight: bold;">X</span> _____ Date Signed: _____

SECTION 2 - TO BE COMPLETED BY ALL ADMINISTERING VEs
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- Applicant is qualified for operator license class:
- NO NEW LICENSE OR UPGRADE WAS EARNED**
- TECHNICIAN**                      Element 2
- GENERAL**                              Elements 1, 2 and 3
- AMATEUR EXTRA**                      Elements 1, 2, 3 and 4

DATE OF EXAMINATION SESSION
EXAMINATION SESSION LOCATION
VEC ORGANIZATION
VEC RECEIPT DATE

**I CERTIFY THAT I HAVE COMPLIED WITH THE ADMINISTERING VE REQUIREMENTS IN PART 97 OF THE COMMISSION'S RULES AND WITH THE INSTRUCTIONS PROVIDED BY THE COORDINATING VEC AND THE FCC.**

1st VEs NAME (Print First, MI, Last, Suffix)	VEs STATION CALL SIGN	VEs SIGNATURE (Must match name)	DATE SIGNED
2nd VEs NAME (Print First, MI, Last, Suffix)	VEs STATION CALL SIGN	VEs SIGNATURE (Must match name)	DATE SIGNED
3rd VEs NAME (Print First, MI, Last, Suffix)	VEs STATION CALL SIGN	VEs SIGNATURE (Must match name)	DATE SIGNED

## INSTRUCTIONS FOR COMPLETING APPLICATION FORM NCVFC FORM 605

### **ARE WRITTEN TESTS AN FCC-LICENSE REQUIREMENT? ARE THERE EXEMPTIONS?**

Beginning April 15, 2000, you may be examined on only three classes of operator licenses, each authorizing varying levels of privileges. The class for which each examinee is qualified is determined by the degree of skill and knowledge in operating a station that the examinee demonstrates to volunteer examiners (VEs) in his or her community. The demonstration of this knowledge is required in order to obtain an Amateur Operator/Primary Station License. There is no exemption from the written exam requirements for persons with difficulty in reading, writing, or because of a handicap or disability. There are exam accommodations that can be afforded examinees (see ACCOMMODATING A HANDICAPPED PERSON below). Most new amateur operators start at the Technician class and then advance one class at a time. The VEs give examination credit for the license class currently (and in some cases, previously) held so that examinations required for that license need not be repeated. The written examinations are constructed from question pools that have been made public (see: <<http://www.arrl.org/arrlvec/pools.html>>.) Helpful study guides and training courses are also widely available. To locate examination opportunities in your area, contact your local club, VE group, one of the 14 VECs or see the online listings at: <<http://www.w5yi.org/vol-exam.htm>> or <<http://www.arrl.org/arrlvec/examsearch.phtml>>.

### **IS KNOWLEDGE OF MORSE CODE AN FCC-LICENSE REQUIREMENT? ARE THERE EXEMPTIONS?**

Some persons have difficulty in taking Morse code tests because of a handicap or disability. There is available to all otherwise qualified persons, handicapped or not, the Technician Class operator license that does not require passing a Morse code examination. Because of international regulations, however, any US FCC licensee seeking access to the HF bands (frequencies below 30 MHz) must have demonstrated proficiency in Morse code. If a US FCC licensee wishes to gain access to the HF bands, there is no exemption available from this Morse code proficiency requirement. If licensed as a Technician class, upon passing a Morse code examination operation on certain HF bands is permitted.

### **THE REASON FOR THE MORSE CODE EXAMINATION**

Telegraphy is a method of electrical communication that the Amateur Radio Service community strongly desires to preserve.

The FCC supports this objective by authorizing additional operating privileges to amateur operators who pass a Morse Code examination. Normally, to attain this skill, intense practice is required. Annually, thousands of amateur operators prove, by passing examinations, that they have acquired the skill. These examinations are prepared and administered by amateur operators in the local community who volunteer their time and effort.

### **THE EXAMINATION PROCEDURE**

The volunteer examiners (VEs) send a short message in the Morse code. The examinee must decipher a series of audible dots and dashes into 43 different alphabetic, numeric, and punctuation characters used in the message. Usually a 10-question quiz is then administered asking questions about items contained in the message.

### **ACCOMMODATING A HANDICAPPED PERSON**

Many handicapped persons accept and benefit from the personal challenge of passing the examination in spite of their hardships. For handicapped persons who have difficulty in proving that they can decipher messages sent in the Morse code, the VEs make exceptionally accommodative arrangements. To assist such persons, the VEs will:

- adjust the tone in frequency and volume to suit the examinee.
- administer the examination at a place convenient and comfortable to the examinee, even at bedside.
- for a deaf person, they will send the dots and dashes to a vibrating surface or flashing light.
- write the examinee's dictation.
- where warranted, they will pause in sending the message after each sentence, each phrase, each word, or in extreme cases they will pause the exam message character-by-character to allow the examinee additional time to absorb, to interpret or even to speak out what was sent.
- or they will even allow the examinee to send the message, rather than receive it.

Should you have any questions, please contact your local volunteer examiner team, or contact one of the 14 volunteer examiner coordinator (VEC) organizations. For contact information for VECs, or to contact the FCC, call 888-225-5322 (weekdays), or write to FCC, 1270 Fairfield Road, Gettysburg PA 17325-7245. Fax 717-338-2696. Also see the FCC web at: <<http://www.fcc.gov/wtb/amateur/>>.

## RENEWING, MODIFYING OR REINSTATING YOUR AMATEUR RADIO OPERATOR/PRIMARY STATION LICENSE

### **RENEWING YOUR AMATEUR LICENSE**

The NCVFC Form 605 may also be used to renew or modify your Amateur Radio Operator/Primary Station license. A routine renewal may only be completed during the final 90 days prior to license expiration. Changes to your mailing address, name and requests for a sequential change of your station call sign appropriate for your license class may be requested at any time. This form may not be used to apply for a specific ("Vanity") station call sign.

### **REINSTATING YOUR AMATEUR LICENSE**

This form may also be used to reinstate your Amateur Radio Operator/Station license if it has been expired less than the two year grace period for renewal. You must retake the amateur license examinations and will be issued a new call sign after the two year grace period.

### **WHERE TO SEND THE NCVFC FORM 605**

The NCVFC Form 605 application for a license renewal, modification or reinstatement should be returned with a \$6.00 application fee to: The W5YI Group, Inc., P.O. Box 565101, Dallas, Texas 75356. A portion of this fee goes to the National

Conference of VECs to help defray their expenses. The NCVFC Form 605 may not be returned to the FCC since it is an internal VEC form.

### **THE FCC APPLICATION FORM 605**

The FCC version of the Form 605 may not be used for applications submitted to a VE team or a VEC since it does not request information needed by the administering VEs. The FCC Form 605 may, however, be used to routinely renew or modify your license without charge. It should be sent to the FCC, 1270 Fairfield Rd., Gettysburg PA 17325-7245.

### **CLUB STATION CALL SIGN ADMINISTRATORS (CSCSA)**

The NCVFC Form 605 is also used for the processing of applications for Amateur Service club and military recreation station call signs and for the modification of RACES stations. No fee may be charged by an administrator for this service. The Club Station Call Sign Administrators are: ARRL/VEC (225 Main St., Newington, CT 06111), W4VEC (3504 Stonehurst Pl., High Point, NC 27265) and the W5YI-VEC (P.O. Box 565101, Dallas, TX 75356.) Please return this form to one of these three CSCSAs.